

COURT OF APPEALS NOMINATING COMMISSION

Guidelines for Applicant Interviews

- The names of applicants and their cities of residence will be released to the public prior to the interview sessions.
- The Commission will subsequently conduct a preliminary review of applications and set an interview schedule, which will be posted at www.governor.kansas.gov.
- Applicant interviews are open to the public in accordance with Executive Order 18-08 and the Kansas Open Meetings Act. Spectators should enter and leave the room quietly during interviews.
- Interviews will run twenty to thirty minutes each.
- Each Commissioner will have an opportunity to ask questions of the applicant. At the end of the interview, the applicant will be able to make a closing statement concerning the applicant's qualifications.
- No questions or comments will be taken from spectators at the interviews. The Commission will accept written public comment until one week prior to the interviews. [Court of Appeals Nominating Commission, ATTN: Dawn Knudtson, 300 SW 10th Avenue, Rm 241-S, Topeka, KS 66612]
- In fairness to all applicants, the Commission requests that applicants not be present at interviews of other applicants for the same position. Nor should any applicant otherwise seek or accept information regarding questions asked of other applicants during interviews.
- Upon a majority vote of the Commission, the Commission may recess into an executive session to discuss sensitive information contained within the personal financial records or official background check of the applicants.
- The Kansas Open Meetings Act allows the use of cameras and recording devices, but such use shall be subject to reasonable rules designated by the Commission designed to ensure the orderly conduct of the proceedings at the meeting.